

*St. John the Evangelist Parish
Office of Religious Education
728 Big Oak Road
Morrisville PA 19067
215.295.9239
prepdirector@stjohnpa.org*

Dear Parents/Guadians:

Attached please find information about the Honeywell Alert System. This is the ONLY system that will be used to inform you of weather-related closings and other essential information for the remainder of the year. It is extremely important that you follow the instruction on the attached sign-up sheet.

Instant Alert is Internet based, allowing each family to maintain a secure, password protected online profile. The instruction sheet included in this letter gives you all the information needed to access the system and create your profile. You can log into your profile at any time to update your contact information. Maintaining the accuracy of your profile will increase our ability to keep you informed. There are wonderful extra features attached to this system, such as alerts to individual groups, i.e. sacraments, and newsworthy announcements throughout the school year. By the time you read this letter, you should have received a phone message with my voice alerting you that this information would be coming home this weekend. If you did not get my phone message, then we either have an incorrect home number or no home phone number. Sometimes the recorded message will be my voice; other times the system will use a computerized voice module.

Your online profile will enable you to:

- Input your personal contact information
- Select which type of school information you would like to receive on each of your contact devices
- Add contact information of other caretakers of your children, such as a grandparent or neighbor
- View the alerts that have been sent to you in the past

The system will be ready for you to use now at <https://instantalert.honeywell.com>. You must take advantage of this opportunity so that you are always aware of alerts for the Religious Education Program here at St. John the Evangelist.

When you login and create your individual password, under the dropdown for School, **be sure to choose *St. John PREP***. Your children's names will be next to your name. You cannot edit any information. If there are any errors, contact me immediately because only I can make the necessary changes to your family information. Be sure to set your e-mail spam filter to receive e-mail from Honeywell.com. Remember, each family must sign up for this alert system.

Thank you! God bless!

Sincerely,

Barbara Nuzzolo, Director of Religious Education Program