

**Office of Religious Education
St. John the Evangelist Parish
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HONEYWELL INSTANT ALERT

St. John's PREP has implemented a new communication system, *Honeywell Instant Alert*. This system allows school officials to deliver a clear message to parents or guardians by phone, cell phone, email, pager or PDA in any communication.

Instant Alert is Internet based, allowing each family to maintain a secure, password-protected online profile. You can log into your profile at any time to update your contract information. Maintaining the accuracy of your profile will increase the ability of the school to keep you informed of ANY closings apart from the scheduled dates on the calendar. The PREP office will also be able to use this site for reminders.

Your online profile will enable you to: input your personal contact information; select which type of school information you would like to receive on each of your contact devices; and add contact information of other caretakers of your children.

If you will ever need assistance with your profile, please send an email to:

InstantAlertHelp@honeywell.com

This system will be in effect immediately and is the **ONLY means of communication** that will come from PREP concerning emergency closings and other date reminders.

It is in your best interest to take care of this immediately.